

## **Guidelines on Premises Suitable for Practice for Occupational Therapists**

Section 19(1) of the Supplementary Medical Professions Ordinance (Cap. 359) stipulates that “*no person registered shall practise his profession in premises which are considered by the relevant board to be unsuitable for such practice.*” Accordingly, the Occupational Therapists Board has drawn up the guidelines on premises suitable for practice for occupational therapists. Registered occupational therapists are required to note the guidelines when they practise their profession in occupational therapy as listed below –

- (a) The design and condition of the premises should be able to meet the purpose of delivering adequate standards of professional practice.
- (b) The physical design, size and layout of the premises are appropriate for the safe and effective delivery of occupational therapy service.
- (c) Lighting, flooring, temperature, humidity, ventilation and noise level are appropriate to the facilities being used.
- (d) A good record of maintenance and servicing of therapeutic equipment which is fixed to the wall, ceiling or floor should be kept as appropriate.
- (e) The premises are kept clean and hygienic.
- (f) The interior of the premises are kept in a good state of repair.
- (g) There are adequate hand-washing and sanitary facilities for patients, staff and visitors.
- (h) There are facilities to provide for privacy of patients, where necessary (e.g. screens or partitions).
- (i) Appropriate facilities (e.g. lifts and ramps) for the access of the disabled are provided in the common area of the building in which the premises are situated.
- (j) Occupational therapists providing community visits should exercise their professional judgment on the appropriateness of the immediate environment and circumstances for the delivery of relevant occupational therapy service.

**Occupational Therapists Board**  
**April 2014**